

**MC HENRY COUNTY**  
**EMERGENCY TELEPHONE SYSTEM BOARD**  
**MEETING July 25, 2002**

Barry Valentine, Vice-Chairman, called the McHenry County Emergency Telephone System Board to order on July 25, 2002, in room C140 in the McHenry County Government Center, at 9:03 A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** Dir. Barry Valentine, Vice-Chairman, Chief Ken Rydberg, Chief Ken Mrozek, D.C. Art Weber, Sgt. Dick Johns, Ofc. Bob Harper, Officer Jim Molnar, John Shay and Claire Kinter.

**MEMBERS ABSENT:** Chief Kite, Chairman, Captain Glenn Olson, Commander Phil Dammeir, and D.C. Joe Hallman.

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator and Jamie Bauman, Admin Specialist.

**VISITORS:** Barb Concialdi, Chicago Communications.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** NONE

**MOTION:** by D.C. Weber, second by Sgt. Johns, to accept the minutes from the June 27, 2002 meeting. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** NONE.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of June 2002, was \$1,732,713.82 in the General Account.

**MOTION:** by John Shay, second by Claire Kinter, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** John Shay reviewed the bills.

**MOTION:** by John Shay, second by D.C. Weber, to pay the 290001& 290100 bills for the month of June in the amount of \$79,295.41. A roll call vote was taken. All members present voted AYE. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** Tiki had a meeting with the finance director and county administrator to review the ETSB's proposed FY02-03 budget.

**TECHNICAL:** There will be a technical presentation for an RF Network at Motorola on August 8th. Information will be passed along when it is received. D.C. Weber provided a brief report on the trip to Detroit for the Homeland security meeting.

**PERSONNEL:** An executive session will be called to discuss personnel.

**TRAINING:** NONE

**PSAP:** Woodstock's problematic NetClock was swapped out and it appears as though all connections to the NetClock are error free.

**MAPPING:** Please remember that any new ADDRESSED plat maps need to be forwarded to the 911 office.

**DISCUSSION:** Tiki advised the board that the agenda is now being posted on the ETSB webpage:  
[www.co.mchenry.il.us/CountyDpt/e911](http://www.co.mchenry.il.us/CountyDpt/e911)

**COORDINATOR'S REPORT:** See attached.

**INFORMATION ITEMS:** Due to the APCO conference the August meeting date needs to be changed to August 22nd.

MOTION: by John Shay, second by Chief Mrozek, to change the meeting date to August 22nd. All members present voted AYE. Motion passed.

**EXECUTIVE SESSION:**

**MOTION:** by D.C. Weber, second by Officer Harper, to move into executive session at 9:10 AM.

**MOTION:** by Chief Rydberg, second by D.C. Weber, to come out of executive session at 9:47 AM.

**MOTION:** by D.C. Weber, second by Chief Rydberg, to promote Jamie Bauman to Administrative Specialist II with full time status, and a starting pay of \$11.50 an hour starting September 1, 2002, with a review after six (6) months. A roll call vote was taken, all members present voted AYE. Motion passed.

Motion by Sgt. Johns, second by Claire Kinter, to adjourn at 10:25 AM.

**The next meeting is  
Thursday August 22, 2002  
9:00 A.M.**

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**Coordinator's Report for July 25, 2002**

**CAD-**

- ❖ **THE AS/400 WILL BE DOWN THE DAY OF JULY 30TH FOR A SYSTEM UPGRADE. PLEASE REMEMBER TO PROVIDE TIMES AND NUMBERS TO YOUR OFFICERS PRIOR TO DISPO-ING THE CALL. YOU WILL ALSO NOT HAVE LOCATION INFORMATION OR PREVIOUS INCIDENT INFORMATION WHILE THE AS/400 IS DOWN.**
- ❖ There are still known problems with CAD V. And, we are still waiting on HTE for the PTF and Beta software.
- ❖ PLEASE be aware that if you are in CAD V and the gateway crashes, DO NOT try to log into CAD IV. Due to an IP issue, the gateways are NOT redundant and you have a very good chance of loosing a call. Notify the 911 office as soon as you notice the gateway problem, and please allow us to verify there are not any lost calls prior to resuming dispatching in CAD.
- ❖ If you are experiencing problems and the gateway is NOT down, please do a COMPLETE SHUTDOWN not restart of your computer. If you continue to have problems after that please contact the 911 office.

**PSAP/911-**

- ❖ There were a few minor problems over the past month, mostly with the phones. If your agency is experiencing a problem with ANY piece of equipment maintained by the 911 Board in the daytime, please do NOT wait until the afternoon shift comes in before contacting the 911 office. It makes things much easier if the problem is reported when it first happens. This eliminates people having to work after hours.

WIRELESS- None

CORRESPONDENCE- None

MISCELLANEOUS INFORMATION-None

**911 Surcharge Information-**This information is reported in the Treasurer's report.